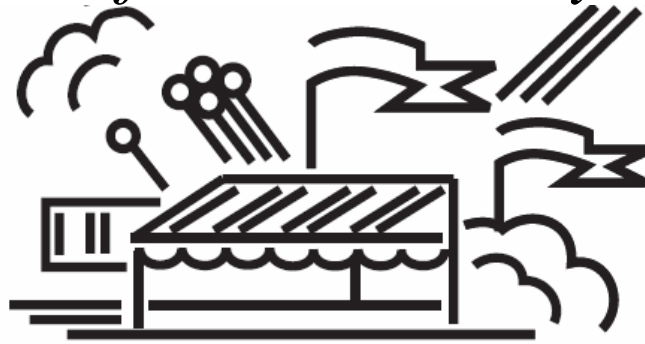


2008 Craft & Community Expo



**It is time to reserve your space for the Branford Chamber of Commerce
Craft & Community Expo on Saturday, June 14!**

Each year, the Craft & Community Expo showcases more than 150 talented crafters, local businesses and community organizations to more than 3,000 people during the Annual Branford Festival. We look forward to seeing our many repeat exhibitors as well as welcoming newcomers to Branford's largest community event.

This popular event is always a sell-out and we encourage early registration. **Send in your application and payment before March 31, 2008 and receive an early bird discount!**

Please fill out and return the enclosed Application and Contract before May 15, 2008.
If you have any questions, contact the Branford Chamber at (203) 488-5500.

Registration Instructions

Deadline for reserving space is May 15, 2008

Deadline for Early Bird Discount is March 31, 2008



Make the Connection!

- Please read the Application and Contract thoroughly and return it with your payment and **INSURANCE CERTIFICATE OR PROOF OF INSURANCE**
- Spaces with electrical power are limited and must be reserved early. You must specify on the Application/Contract exactly what type of equipment you are bringing. You are required to supply your own surge protector and 100', 12 gauge, heavy-duty extension cord.
- In order to expedite the setup and breakdown process, you must be completely set up and ready for operation by 8:00 a.m.
- The show ends promptly at 4:00 p.m. No sales will be permitted after this time. You must be completely removed from the Green by 4:15 p.m.
- Loading permits and space assignments will be mailed to all exhibitors on June 3, 2008.
- Volunteers will be on hand to assist in unloading and loading your vehicles.

Branford Chamber of Commerce Craft & Community Expo Application

Saturday, June 14 at the Branford Festival ~ 8:00 a.m. – 4:00 p.m. ~ Branford Town Green

Exhibitor/Organization: _____

Contact: _____ CT Tax Registration ID # _____
(Required)

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Signature: _____ **Email:** _____
(Signature is also required on reverse side)

A certificate of insurance will be required. This certificate must be submitted with your application. Vendors will not be allowed to participate without it. If you are an individual, send a copy of your homeowners, condo, or renter's insurance.

ITEMS TO BE DISPLAYED/SOLD:

(Photos of items to be sold are required. All applications are subject to the approval of the Expo committee)

Did you participate in the event last year? () Yes () No

No. of Spaces	Type of Space	Early Bird Non-Member	Early Bird Member	Space Cost	Chamber Member Cost	Total
	10X10 OPEN SPACE 8' Table, Own Canopy	\$120	\$95	\$135	\$110	
	10X10 OPEN SPACE With Electricity (Limited) Must be Reserved	\$135	\$110	\$145	\$120	
	AUTO DEALER DISPLAY 12' x 12', one 8' Table No Electricity Available	\$145	\$120	\$160	\$135	
	TENTED SPACE 10' x 20', Two 8' Tables Electricity Included*	\$340	\$300	\$360	\$335	

** You must provide your own 100', 12-gauge, heavy duty electrical cord and surge protector.

TOTAL

DEADLINE FOR APPLICATION: May 15, 2008
 Please make check payable to **Branford Chamber of Commerce**.
 Sign both sides of this form and return with your check and certificate of insurance to the address below:

Craft & Community Expo Committee
 Branford Chamber of Commerce
 P.O. Box 375, Branford, CT 06405
 Phone: (203) 488-5500 Fax: (203) 488-5046

Charge to (circle one) Mastercard / Visa

Exp. Date _____ Security Code* _____

Card # _____

Card Holders Name _____

Signature _____

*3 or 4 digit code on front or back of card

Branford Festival Craft & Community Expo Rental Contract

(PLEASE READ THE CONTRACT THOROUGHLY.)

This agreement is made between the **Branford Chamber of Commerce**, hereinafter for convenience referred to as the LESSOR, and said _____, hereinafter for convenience referred to as the LESSEE. The LESSOR leases to said LESSEE certain space to be used during the _____ Branford Festival Craft & Community Expo (BFCCE) upon the following terms and conditions:

1. No alcohol is permitted anywhere on the Branford Green during any time of the BFCCE.
2. The LESSOR reserves the right to place LESSEE anywhere on the Green at its sole discretion.
3. No refunds.
4. This event is scheduled regardless of weather conditions.
5. **LESSEE's are not to distribute food or beverages of any kind for public consumption.**
6. LESSEE is responsible for meeting all State and Local regulations, including, but not limited to, building codes, fire codes, health standards, and sales permits.
7. No microphones, radios, boom boxes or loud speakers of any type are permitted.
8. All vehicles must be removed from Town Hall Drive and the Main Street unloading area by 8:00 a.m. **No vehicles other than Display Vehicles will be allowed on the Green at any time.**
9. No smoking is permitted in any tented area.
10. No generators, compressors, trucks, or other power equipment are allowed during the BFCCE.
11. LESSEE shall be responsible for cleanup of its leased area at the end of the day, including the removal of any and all rubbish generated by the LESSEE, and shall be financially responsible for any damage to the Branford Green caused by LESSEE's use.
12. LESSEE's employees and agents are subject to the same rules and regulations as the LESSEE.
13. **RELEASE OF LIABILITY.** The undersigned hereby agrees to release the LESSOR, its officers, the Town of Branford, and the Branford Festival Corporation from any and all liabilities resulting from, but not limited to, fire, theft, vandalism, loss of life and bodily injury, caused by LESSEE's participation in the BFCCE. The LESSOR and its governing association expressly assume no liability for any loss or damage suffered by the LESSEE, its servants, agents, employees, and assigns. The LESSEE and its servants, agents, employees, and assigns hereby expressly waive any and all claims for such loss or damages against the LESSOR, the Town of Branford and the Branford Festival Corporation. The LESSEE hereby expressly agrees to save the LESSOR, the Town of Branford and the Branford Festival Corporation harmless from any such claim, and hereby agrees to indemnify, and if necessary, to reimburse the LESSOR, the Town of Branford and the Branford Festival Corporation for any and all costs, expenses and legal fees, and for the payment of any judgment which is obtained against any of them for any such claim.
14. **Business Lessees are responsible for obtaining Product Liability, Workers Compensation, Business Automobile coverage's, and Professional Liability. A certificate of insurance must accompany application. Individual crafters must submit a copy of their homeowners, condo or renters policy.**
15. The operation of the LESSEE's business is restricted to the space designated to the LESSEE by the LESSOR; LESSEE may **NOT** sublet or assign any portion of the space without approval of LESSOR.
16. The use, for any purpose or in any way, of the name Branford Festival, the Branford Festival logo, or Branford Festival slogans is strictly prohibited without a written agreement authorized by the Branford Festival Corporation.
17. The use, for any purpose or in any way, of the name Branford Chamber of Commerce, its logo, or slogans is strictly prohibited without a written agreement authorized by the Branford Chamber of Commerce.
18. You are permitted to canopy your space. However, the canopy and all supports must be confined to your space and removed by 4:15 p.m.
19. The LESSOR or its designee, at its complete discretion may terminate the BFCCE early because of weather conditions, including, but not limited to, hail, lightening, rain, snow, or sleet. Upon notice of termination of the BFCCE, the LESSEE must vacate its space within one (1) hour of said notice.

20. The LESSOR and its designee has complete discretion in limiting the type of display or product or service that the LESSEE is selling or promoting. If it is determined that such a display or item is out of the character of the BFCCE, then such display and/or items must be removed.
21. The BFCCE ends promptly at **4 p.m.** Breakdown of your display must be started at that time, with **all** items **completely** removed from the Green by **4:15 p.m.**
22. Loading permits and space assignments will be mailed to all exhibitors on or before June _____, 20____.
23. The LESSEE must be completely set up and ready for "business" by 8 a.m.
24. All LESSEE's leasing space with electrical power are required to supply a surge protector and a minimum of a 100 feet, 12 gauge heavy extension cord.

LESSOR:
Branford Festival Craft & Community Expo

LESSEE:

239 No Main St, Branford, CT. 06405
Phone: (203) 488-5500 Fax: (203) 488-5046
www.branfordct.com